



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Robert Plamondon, *Chairman*
Andrew Sheehan,
Town Administrator

Sue Lisio, *Vice-Chairman*

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SELECTMEN'S MEETING MINUTES
FEBRUARY 1, 2011- 7:00 P.M.
Selectmen's Meeting Chambers

I. PRELIMINARIES:

- 1.1 The meeting was called to order at 7:05P.M.
- 1.2 Roll call vote taken showed 2 members present and 1 absent: Chairman Robert Plamondon, (RP), Clerk Nicholas Thalheimer (NT) and absent Vice Chairman Sue Lisio (SL).
- 1.3 There were no Chairman's additions or deletions.

II. APPOINTMENTS /HEARINGS

- 2.1 Laura Shifrin, RE: Update M.R.P.C.
Agenda item tabled

- 2.2 Bill Rideout, RE: Update/Discussion Squannacook River Rail Trail

The Board met with Bill Rideout and Steve Meehan from the Squannacook River Rail Trail Committee. Mr. Meehan reviewed the highlights of the Report on the financial implications of the proposed Squannacook River Rail Trail. Discussion included: background of the work the committee has done, environmental liability, preliminary environmental and engineering study, financial implications, Mass Highway approach, Wachusett Greenways/DCR approach, freight weights, and routing alternatives. In attendance at the meeting were several abutters to include: Bill & Elaine Martin and Sheila Murphy, they spoke to the Board outlining several concerns in relation to the project. The Board tabled the decision of drafting a support letter until a full Board of Selectmen was present.

III. MEETING BUSINESS:

- 3.1. Review/Approve Special Town Meeting warrant.

RP requested an additional warrant article be added amending the current bylaw by reducing the quorum at a Town Meeting to 50. The Board reviewed the other 3 warrant articles - see attached. NT moved to approve and sign the warrant outside of the meeting and to include the addition of the article to reduce the quorum. RP seconded. Unanimous vote.

- 3.2 Declare Special Municipal Employee status for the position of Library Technician and approve c. 268a, ss. 20(b)

Andrew Sheehan explained that Janina Majeran, currently an Assistant in the Assessor's office was chosen for the Library Tech position. Mr. Sheehan explained in order for her to serve in that position the Board must vote to designate the position with a SME status and approve of the disclosure form filed by Ms. Majeran in accordance with MGL Chapter 268A. NT moved

to designate a special municipal employee status for the position of Library Technician. RP seconded. Unanimous vote.

3.3 Review/Discuss revised goals for 2011.

The Board tabled the discussion until the next agenda.

IV. WORK SESSION:

4.1 Board of Selectmen Representative Updates/Reports.

The Board reviewed the processes in place for snow and power outage emergencies. Discussion ensued regarding Unutil's improved communication and storm readiness preparation. The Board discussed the article as written in the *Boston Globe*.

4.2 Town Administrator Report/Reminders

Mr. Sheehan informed the Board he was in receipt of notification for a hearing to be scheduled on March 3, 2011 at 10:00A.M. at the Department of Public Utilities in Boston regarding a rate increase request from Unutil. Mr. Sheehan informed the Board the notification will be put on the next agenda for further review by the Board. Also discussed was the resignation received from the Townsend Meeting Hall Committee, additionally the vacancies on the Meeting Hall Gallery Committee and the newly formed Energy Committee.

4.3 NT moved to review and sign the payroll warrant outside of the meeting. RP seconded.

Unanimous vote.

4.4 NT moved to review and sign the bills payable warrant outside of the meeting. RP seconded.

Unanimous vote.

V. NT moved at 8:05P.M. to enter into executive session under exemption 2 for contract negotiations. RP seconded. Roll call vote taken RP (YES) and NT (YES). NT amended to include and will adjourn the meeting directly from executive session.

VI. ADJOURNMENT:

Vote to release minutes of February 1, 2011 taken at the meeting held on _____, 2011.

SELECTMEN'S MEETING AGENDA
FEBRUARY 1, 2011- 7:00 P.M.
Selectmen's Meeting Chambers

VII. PRELIMINARIES:

- 1.1 Call the meeting to order.
- 1.2 Roll call.
- 1.3 Chairman's Additions or Deletions.

VIII. APPOINTMENTS /HEARINGS

- 2.1 Laura Shifrin, RE: Update M.R.P.C.
- 2.2 Bill Rideout, RE: Update/Discussion Squannacook River Rail Trail

IX. MEETING BUSINESS:

- 3.1. Review/Approve Special Town Meeting warrant.
- 3.2 Declare Special Municipal Employee status for the position of Library Technician and approve c. 268a, ss. 20(b)
- 3.3 Review/Discuss revised goals for 2011.

X. WORK SESSION:

- 4.1 *Board of Selectmen Representative Updates/Reports.*
- 4.2 *Town Administrator Report/Reminders*
- 4.3 Review/Sign Payroll Warrant.
- 4.4 Review/Sign Bills Payable Warrant.

XI. Executive Session, RE: Exemption 2 Contract Negotiations.

XII. ADJOURNMENT: